

## *The Report of the Treasurer*

ON August 31, 1981, the market value of the invested funds of the Society was \$5,427,422 compared to \$5,686,277 at the end of the preceding fiscal year. The carrying value of these stocks and bonds on August 31, 1981, was \$5,662,793 whereas a year ago it stood at \$4,929,421.

During the past year our portfolio performed only moderately well because of the depressed state of the stock market. Generally, however, the portfolio did as well, or as poorly, as the Dow Jones and Standard & Poor indices. We experienced a net trading gain of \$740,887. Sixty-five percent of the portfolio was invested in equities a year ago and sixty-nine percent at August 31, 1981. The remainder was in fixed-income securities. The yield on our investments was approximately eight percent.

Support and revenue to the Society from all sources for the year ended August 31, 1981, amounted to \$1,218,365 whereas expenses were \$1,106,100, resulting in a gain of \$112,255. In addition, gifts to the endowment funds of the Society for the year amounted to \$453,223, and gifts for equipment were used to purchase same at a cost of \$29,175. Gifts from members and friends for the annual budgeted expenses of the Society totaled \$121,232.

Bequests were received from the estates of Alice C. Brigham, Nathaniel Wheeler, and Mary Gage Rice. Substantial pledges were obtained for the Isaiah Thomas Fund amounting to \$1,000,000 received from two foundations prior to August 31, 1981, and a pledge of \$500,000, received subsequent to that date.

The investment portfolio of the Society continues to be satisfactorily managed by FMR Investment Management Services, Inc. At the urging of our finance committee, FMR has

made a substantial shift in investment policy by concentrating on securities that will improve the return of income, while not losing sight of the advantages of growth in value of the stocks.

The financial statements of the Society are audited by McCarthy, Hargrave & Company. The financial statements are presented in accordance with *Accounting Principles and Reporting Practices for Certain Nonprofit Organizations*, issued by the American Institute of Certified Public Accountants.

Bruce G. Daniels  
*Treasurer*

## BALANCE SHEETS

	<i>August 31,</i>	
	1981	1980
<b>ASSETS</b>		
Current assets:		
Cash	\$ 51,569	\$ 26,010
Pledges receivable	288,720	69,220
Interest and other receivables	101,916	163,001
Marketable securities (Notes A and B)	768,321	832,064
Total current assets	1,210,526	1,090,295
Pledges receivable, restricted for:		
Endowment funds	263,640	16,640
Plant fund	500,000	
Marketable securities for endowment funds (Note A)	4,894,472	4,097,357
Land, buildings, and equipment—at cost		
less accumulated depreciation (Notes A and C)	1,612,839	1,629,771
	\$8,481,477	\$6,834,063
<b>LIABILITIES AND FUND BALANCES</b>		
Current liabilities:		
Accounts payable	\$ 18,942	\$ 32,670
Deferred amounts (Note D):		
Unrestricted	12,133	48,533
Current restricted	136,074	376,002
Plant	256,826	4,901
Total current liabilities	423,975	462,106
Deferred restricted amounts for plant fund	500,000	
Fund balances:		
Unrestricted	786,551	628,189
Plant	1,612,839	1,629,771
Endowment	5,158,112	4,113,997
	7,557,502	6,371,957
	\$8,481,477	\$6,834,063

*The accompanying notes are an integral part of the financial statements.*

STATEMENTS OF ACTIVITY & CHANGES IN FUND BALANCES

	<i>Year ended August 31,</i>	
	1981	1980
<b>SUPPORT AND REVENUE</b>		
Support:		
Annual giving and contributions	\$ 181,646	\$ 191,658
Government grants	187,072	156,572
Other gifts and grants	143,077	84,662
TOTAL SUPPORT	<u>511,795</u>	<u>432,892</u>
Revenue:		
Investment and trust fund income	491,451	400,190
Net realized gains (losses) on unrestricted fund investments	123,953	( 35,834)
Other revenue	91,166	89,376
TOTAL REVENUE	<u>706,570</u>	<u>453,732</u>
TOTAL SUPPORT AND REVENUE	<u>1,218,365</u>	<u>886,624</u>
<b>EXPENSES</b>		
Program services:		
Library	248,953	215,814
Government grants	151,241	135,747
Book purchases	108,593	129,167
Other departments	335,118	279,206
TOTAL PROGRAM SERVICES EXPENSES	<u>843,905</u>	<u>759,934</u>
Supporting Services:		
Administration	192,486	134,284
Development Office	64,421	44,283
Investment management fee (Note A)	5,298	37,926
TOTAL SUPPORTING SERVICES EXPENSES	<u>262,205</u>	<u>216,493</u>
TOTAL EXPENSES	<u>1,106,110</u>	<u>976,427</u>
SUPPORT AND REVENUE OVER (UNDER)		
EXPENSES BEFORE CAPITAL ADDITIONS	112,255	( 89,803)
<b>CAPITAL ADDITIONS</b>		
Contributions for equipment purchases	29,175	75,120
Contributions to endowment funds	453,223	25,060
Net realized gains (losses) on endowment fund investments	616,934	( 154,857)
Investment management fee (Note A)	( 26,042)	
	<u>1,073,290</u>	<u>( 54,677)</u>
SUPPORT AND REVENUE OVER (UNDER)		
EXPENSES AFTER CAPITAL ADDITIONS	1,185,545	( 144,480)
FUND BALANCES, beginning of year	6,371,957	6,516,437
FUND BALANCES, end of year	<u>\$7,557,502</u>	<u>\$6,371,957</u>

*The accompanying notes are an integral part of the financial statements.*

STATEMENTS OF CHANGES IN FINANCIAL POSITION

	<i>Year ended</i>	
	<i>August 31,</i>	
	1981	1980
<b>SOURCES OF WORKING CAPITAL</b>		
Support and revenue over (under) expenses before capital additions	\$ 112,255	(\$ 89,803)
Capital additions	<u>1,073,290</u>	<u>( 54,677)</u>
SUPPORT AND REVENUE OVER (UNDER) EXPENSES AFTER CAPITAL ADDITIONS	1,185,545	( 144,480)
Depreciation	46,107	38,070
Increase in deferred restricted amounts	500,000	
Decrease in endowment fund marketable securities		88,897
Decrease in restricted pledges receivable		<u>40,900</u>
TOTAL SOURCES OF WORKING CAPITAL	<u>1,731,652</u>	<u>23,387</u>
<b>USES OF WORKING CAPITAL</b>		
Equipment Purchases	29,175	75,120
Increase in endowment fund marketable securities	797,115	
Increase in restricted pledges receivable	<u>747,000</u>	
TOTAL USES OF WORKING CAPITAL	<u>1,573,290</u>	<u>75,120</u>
INCREASE (DECREASE) IN WORKING CAPITAL	<u>\$ 158,362</u>	<u>(\$ 51,733)</u>
<b>CHANGES IN WORKING CAPITAL COMPONENTS</b>		
Increase (decrease) in current assets:		
Cash	\$ 25,559	(\$ 35,137)
Pledges receivable	219,500	69,220
Interest and other receivables	( 61,085)	145,428
Marketable securities	<u>( 63,743)</u>	<u>( 61,738)</u>
	<u>120,231</u>	<u>117,773</u>
Increase (decrease) in current liabilities:		
Accounts payable	( 13,728)	( 10,304)
Deferred amounts	<u>( 24,403)</u>	<u>179,810</u>
	<u>( 38,131)</u>	<u>169,506</u>
INCREASE (DECREASE) IN WORKING CAPITAL	<u>\$ 158,362</u>	<u>(\$ 51,733)</u>

*The accompanying notes are an integral part of the financial statements.*

## NOTES TO FINANCIAL STATEMENTS

Years Ended August 31, 1981 and 1980

*A. Summary of Significant Accounting Policies*

The financial statements of the Society have been prepared on the accrual basis of accounting. Under this method, expenses are recorded when incurred and income is recorded when earned. The significant accounting policies applied in the preparation of the accompanying financial statements are as follows:

1. **Support and Revenue Recognition:** Unrestricted gifts, grants, or bequests are recorded as support or revenues when received or pledged. Current restricted gifts, grants, or bequests are recorded as deferred amounts when received or pledged and are recognized as support or revenue or capital additions when expenditures are made which satisfy the terms of the restriction. Gifts to endowment funds are recognized as capital additions when received or pledged.
2. **Buildings and Equipment:** Buildings are depreciated over their estimated useful lives on the declining-balance method. Equipment is depreciated over its estimated useful life on the straight-line method.
3. **Library Collections:** Books and other valuable items in the Society's collection are expensed as purchased.
4. **Pension Plan:** The Society makes contributions to a defined contribution retirement plan for all eligible employees. Pension expense amounted to \$37,568 and \$30,497 for the years ended August 31, 1981 and 1980, respectively.
5. **Government Grants:** Grants from the National Endowment for the Humanities support various projects of the Society. Grant support is recognized to the extent of eligible expenses, which are subject to audit.
6. **Marketable Securities:** Marketable securities of the various funds are pooled for investment purposes. The equity of each fund participating in the pool is represented by units which are issued or redeemed on the basis of periodic market values. Distribution of realized gains and losses on security transactions and income is based upon the number of units in the pool owned by each fund.

Common stocks are recorded at the lower of cost or market value and bonds and notes are recorded at cost. Investment management fees are charged to the unrestricted fund in a fiscal year when the Society incurs net realized losses from security transactions and are allocated to all funds when net realized gains on security transactions are realized.

7. Functional Allocation of Expenses: The cost of providing various programs and other activities has been summarized on a functional basis in the statement of activity and changes in fund balances. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

*B. Marketable Securities*

Marketable securities of the Society consisted of the following at August 31, 1981 and 1980:

	1981		1980	
	Cost	Market value	Cost	Market value
Common stocks	\$2,915,627	\$2,973,482	\$3,224,209	\$3,982,706
Corporate bonds	1,935,036	1,743,103	876,469	839,150
U.S. notes	812,104	710,811	828,082	863,760
Uninvested cash	26	26	661	661
	<u>\$5,662,793</u>	<u>\$5,427,422</u>	<u>\$4,929,421</u>	<u>\$5,686,277</u>

The following is a summary of realized and unrealized gains and losses for the years ended August 31, 1981 and 1980:

	1981	1980
Unrealized net gain (loss)	(\$992,227)	\$331,039
Realized net gain (loss)	740,887	( 190,691)
Total net gain (loss)	<u>(\$251,340)</u>	<u>\$140,348</u>

*C. Land, Buildings, and Equipment*

Land, buildings, and equipment consisted of the following:

	August 31,	
	1981	1980
Land and building	\$1,635,342	\$1,635,342
Building equipment and improvements	279,854	250,679
Other real estate	205,000	205,000
	<u>2,120,196</u>	<u>2,091,021</u>
Less accumulated depreciation	507,357	461,250
	<u>\$1,612,839</u>	<u>\$1,629,771</u>

*D. Changes in Deferred Amounts*

The following is a summary of the activity in the deferred amounts:

	<i>Year ended August 31, 1981</i>		
	<i>Unrestricted</i>	<i>Current restricted</i>	<i>Plant</i>
Balances at beginning of year	\$48,533	\$376,002	\$ 4,901
Additions:			
Contributions (includes pledge of \$750,000, payable in next three years)		29,717	781,100
Government grants		197,648	
Other income		65,709	
Investment income on endowment funds restricted as to principal and income		219,267	
	<u>48,533</u>	<u>888,343</u>	<u>786,001</u>
Deductions—funds expended during the year:			
For operations	36,400	553,619	
For capital additions			29,175
To match government grants		198,650	
	<u>36,400</u>	<u>752,269</u>	<u>29,175</u>
	<u>12,133</u>	<u>136,074</u>	<u>756,826</u>
Less non-current deferred amount			500,000
Balance at end of year	<u>\$12,133</u>	<u>\$136,074</u>	<u>\$256,826</u>

	<i>Year ended August 31, 1980</i>		
	<i>Unrestricted</i>	<i>Current restricted</i>	<i>Plant</i>
Balances at beginning of year	\$84,933	\$139,520	\$ 25,173
Additions:			
Contributions		303,951	54,848
Government grants		150,864	
Other income		47,094	
Investment income on endowment funds restricted as to principal and income		164,791	
	<u>84,933</u>	<u>806,220</u>	<u>80,021</u>



Deductions—funds expended during the year:			
For operations	36,400	430,218	
For capital additions			75,120
Balances at end of year	<u>\$48,533</u>	<u>\$376,002</u>	<u>\$4,901</u>

E. *Income Taxes*

The Society qualifies as a tax exempt, nonprofit organization under Section 501(c)3 of the Internal Revenue Code. Accordingly, no provision for federal income taxes is required.

McCarthy, Hargrave & Co.  
 WORCESTER PLAZA, 440-446 MAIN STREET  
 WORCESTER, MASSACHUSETTS 01608

Mr. Bruce G. Daniels, Treasurer  
 American Antiquarian Society  
 Worcester, Massachusetts

We have examined the balance sheets of the American Antiquarian Society as of August 31, 1981 and 1980, and the related statements of activity and changes in fund balances and changes in financial position for the years then ended. Our examinations were made in accordance with generally accepted auditing standards and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

In our opinion, the financial statements referred to above present fairly the financial position of the American Antiquarian Society as of August 31, 1981 and 1980, and the results of its operations and changes in financial position for the years then ended, in conformity with generally accepted accounting principles applied on a consistent basis.

McCarthy, Hargrave & Co.  
*Certified Public Accountants*

October 14, 1981

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