

Report of the Treasurer

ON AUGUST 31, 1990, the market value of the invested funds of the American Antiquarian Society was \$17,269,710, compared to \$19,144,357 at the end of the preceding fiscal year. The cost of the investments on August 31, 1990, was \$18,848,581 compared to \$17,542,337 on August 31, 1989.

The Society's return on the equity portion of our portfolio in this fiscal year declined 17.5 percent, versus a decline in the Standard & Poor's 500 Index of 4.9 percent. Our fixed income increased 6.9 percent compared to an increase in the Shearson Lehman Hutton Government/Corporate Bond Index of 6.3 percent. The total portfolio declined 9 percent during this fiscal year ending August 31, 1990. Income generated by the Society's portfolio for the period September 1, 1989 through August 31, 1990 was \$1,277,905.

The portfolio continues to be managed in accordance with a balanced investment discipline. The objectives are to attain substantial income through a mix of equity and fixed income securities, while maintaining a conservative risk stance.

On August 31, 1990, 58.4 percent of our portfolio was invested in equities, compared to 69.1 percent a year ago. 38.9 percent of the portfolio was invested in fixed-income securities. The percentage of income yielded by our investments for this fiscal year was 7.7 percent, and the portfolio's total income was \$1,277,905.

The investment portfolio continues to be managed by the Fidelity Management Trust Co. of Boston, whose performance is monitored by our Committee on Finance. Members of the Committee are Harold Cabot, William Marshall, Dorothy Erikson, Jill Conway, Peter Williams, and the president and librarian, ex officio.

Support and revenue to the Society from all sources for the year ended August 31, 1990, amounted to \$2,374,198. Expenses totaled \$2,191,517, resulting in an excess of revenue over expenses of \$6,377 after transfer to Council-designated funds of \$176,304.

Gifts in kind or in cash for additions to the collections or designated for specific purposes, were received to a value of \$412,027. Donations from generous members and friends for defraying the annual expenses of the Society totaled \$295,003.

Gifts received in the past fiscal year for the increase of the Society's endowment funds totaled \$755,811. A major and generous bequest was received from the estate of Paris Fletcher in the amount of approximately \$669,252.

The financial statements of the Society are audited by McCarthy, Hargrave & Company. The financial statements are presented in accordance with *Audit and Accounting Guide—Audits of Certain Nonprofit Organizations*, issued by the American Institute of Certified Public Accountants.

Peter H. Williams
Treasurer

BALANCE SHEETS

	<i>August 31</i>	
	<i>1990</i>	<i>1989</i>
ASSETS		
Current assets:		
Cash	\$ 27,517	\$ 5,984
Pledges receivable	73,084	53,000
Interest and other receivables	256,895	225,733
Marketable securities (Notes A and B)	<u>986,783</u>	<u>571,822</u>
Total current assets	1,344,279	856,539
Library collection (Note A)		
Endowment fund assets:		
Pledges receivable	211,796	94,684
Marketable securities (Notes A and B)	<u>16,253,065</u>	<u>16,775,937</u>
Plant fund assets:		
Marketable securities (Notes A and B)	<u>16,464,861</u>	<u>16,870,621</u>
Land, buildings and equipment (Note A)	194,578	194,578
less accumulated depreciation	(2,800,580)	(2,783,765)
	<u>(1,159,736)</u>	<u>(1,101,542)</u>
	<u>1,835,422</u>	<u>1,876,801</u>
	<u>\$ 19,644,562</u>	<u>\$ 19,603,961</u>
LIABILITIES AND FUND BALANCES		
Current liabilities:		
Accounts payable	\$ 51,359	\$ 22,459
Deferred amounts (Note C):		
Unrestricted	2,842	3,052
Current restricted	<u>511,286</u>	<u>278,883</u>
Total current liabilities	565,487	304,394
Plant fund liabilities:		
Note payable and capital lease obligation	24,651	22,064
Deferred amount (Note C)	194,578	194,578
Fund balances (Note D):		
Unrestricted	602,488	552,145
Council Designated	176,304	
Plant	1,616,193	1,660,159
Endowment	<u>16,464,861</u>	<u>16,870,621</u>
	<u>18,859,846</u>	<u>19,082,925</u>
	<u>\$ 19,644,562</u>	<u>\$ 19,603,961</u>

The accompanying notes are an integral part of the financial statements.

STATEMENTS OF ACTIVITY & CHANGES IN FUND BALANCES

	<i>Year ended August 31,</i>	
	<i>1990</i>	<i>1989</i>
SUPPORT AND REVENUE		
Support:		
Annual gifts and contributions	\$ 295,003	\$ 225,171
Government grants	224,459	251,585
Other gifts and grants	<u>203,099</u>	<u>82,028</u>
TOTAL SUPPORT	<u>722,561</u>	<u>558,784</u>
Revenue:		
Investment and trust fund income	1,359,197	1,263,997
Net realized gains on unrestricted fund investments	3,315	11,698
Net unrealized gains (loss) on unrestricted fund investments	(70,572)	20,190
Other revenue	132,197	98,892
Sale of stamp and antique chairs	<u>227,500</u>	
TOTAL REVENUE	<u>1,651,637</u>	<u>1,394,777</u>
TOTAL SUPPORT AND REVENUE	<u>2,374,198</u>	<u>1,953,561</u>
EXPENSES		
Program services:		
Library:		
Book purchases	266,068	217,121
Conservation, cataloging and other	972,798	892,715
Research and publication	<u>442,887</u>	<u>427,052</u>
TOTAL PROGRAM SERVICES EXPENSES	1,681,753	1,536,888
Supporting services:		
Administration	375,950	385,684
Development office	<u>133,814</u>	<u>105,879</u>
TOTAL SUPPORTING SERVICES EXPENSES	<u>509,764</u>	<u>491,563</u>
TOTAL EXPENSES	<u>2,191,517</u>	<u>2,028,451</u>
SUPPORT AND REVENUE OVER (UNDER) EXPENSES BEFORE CAPITAL ADDITIONS (DEDUCTIONS)	<u>182,681</u>	(<u>74,890</u>)
CAPITAL ADDITIONS (DEDUCTIONS):		
Contributions for building improvements		10,000
Contributions for endowment funds	755,811	188,611
Net realized gains on endowment fund investments	251,550	672,800
Net unrealized gains (losses) on endowment fund investments	(1,330,163)	398,696
Investment management fee allocated to endowment funds	(<u>82,958</u>)	(<u>79,996</u>)
	<u>(405,760)</u>	<u>1,190,111</u>

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(Statements of Activities & Changes cont.)

SUPPORT AND REVENUE OVER (UNDER) EXPENSES		
AFTER CAPITAL ADDITIONS (DEDUCTIONS)	(223,079)	1,115,221
FUND BALANCES, beginning of year (Note D)	<u>19,082,925</u>	<u>17,967,704</u>
FUND BALANCES, end of year (Note D)	<u>\$ 18,859,846</u>	<u>\$ 19,082,925</u>

STATEMENTS OF CASH FLOWS

	<i>Year ended August 31,</i>	
	<i>1990</i>	<i>1989</i>
CASH FLOWS FROM OPERATING ACTIVITIES		
Support and revenue over (under) expenses		
before capital additions (deductions)	<u>\$ 182,681</u>	<u>(\$ 74,890)</u>
Adjustments to reconcile support and revenue		
over (under) expenses before capital additions (deduc-		
tions) to net cash provided by operating activities:		
Depreciation	58,194	47,696
Net unrealized (gains) losses on unrestricted		
fund investments	70,572	(20,190)
Changes in assets and liabilities:		
Increase in pledges receivable	(20,084)	(53,000)
Increase in interest and other receivables	(31,162)	(37,794)
(Increase) decrease in marketable securities for		
unrestricted funds	(485,533)	37,808
Increase in accounts payable	28,900	4,951
Increase in deferred amounts	232,193	74,104
TOTAL ADJUSTMENTS	<u>(146,920)</u>	<u>53,575</u>
NET CASH PROVIDED (USED) BY		
OPERATING ACTIVITIES	<u>35,761</u>	<u>(21,315)</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Capital additions (deductions)	(405,760)	1,190,111
Collection of pledges receivable for endowment fund	534,394	743,436
(Increase) decrease in marketable securities for		
endowment funds	522,872	(1,734,936)
New pledges receivable for endowment funds	(651,506)	(188,611)
Equipment additions	(16,815)	(32,628)
NET CASH USED IN INVESTING ACTIVITIES	<u>(16,815)</u>	<u>(22,628)</u>
CASH FLOWS FROM FINANCING ACTIVITIES		
Note payable and capital lease obligation	7,215	22,628
Decrease in note payable and capital lease obligation	(4,628)	(564)
NET CASH USED IN FINANCING ACTIVITIES	<u>2,587</u>	<u>22,064</u>
Net increase (decrease) in cash	21,533	(21,879)

The accompanying notes are an integral part of the financial statements.

CASH AT BEGINNING OF YEAR	<u>5,984</u>	<u>27,863</u>
CASH AT END OF YEAR	<u>\$ 27,517</u>	<u>\$ 5,984</u>
SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION		
Cash paid during the year for:		
interest	<u>\$ 3,528</u>	<u>\$ 433</u>

NOTES TO FINANCIAL STATEMENTS

Years Ended August 31, 1990 and 1989

A. Summary of Significant Accounting Policies

Basis of Statements—The financial statements are prepared in accordance with the American Institute of Certified Public Accountants Audit Guide for Certain Nonprofit Organizations. In addition, the financial statements have been prepared on the accrual basis. Under this method of accounting, expenses are recorded when incurred and income is recorded when earned.

Fund Accounting—The accounts of the Society are maintained in accordance with the principles of fund accounting. The fund groups are as follows:

1. Unrestricted funds, including Council designated funds, represent resources available for support of Society operations.
2. Plant funds represent resources restricted for property acquisitions and funds expended for property.
3. Endowment funds represent funds that are subject to restrictions by the donor, requiring that principal be invested and only the income be used.

Marketable Securities—Bonds are recorded at cost and stocks are recorded at the lower of cost or market at the balance sheet date. Gains and losses from sales of investments are accounted for within the fund owning the investments.

Cash—For purposes of the Statement of Cash Flows, the Society considers cash on hand and amounts due from banks to be cash.

Pledges Receivable—Pledges are recorded as receivables in the year the pledge is received.

Property—Buildings and equipment are recorded at cost. Expenditures for maintenance, repairs and renewals are charged to expense as incurred whereas

major betterments are capitalized as additions to property. Buildings are depreciated on the declining balance method and equipment is depreciated on the straight-line method over the estimated useful lives of the assets.

Deferred Amounts—Funds and pledges restricted by the donor for specific operating purposes or property acquisitions are deemed to be earned and reported as revenues when the Society has incurred expenditures in compliance with the specific restrictions. Such amounts received but not yet earned are reported as deferred amounts in the balance sheet.

Pension Expense—The Society's policy is to fund pension costs accrued.

Library Collection—Books and other valuable items in the Society's collection are expensed as purchased.

Government Grants—Grants from the National Endowment for the Humanities support various projects of the Society. Grant support, which is subject to audit by the funding source, is recognized to the extent of eligible expenses.

Functional Allocation of Expenses—The cost of providing various programs and other activities has been summarized on a functional basis in the statements of activity and changes in fund balances. Accordingly, certain costs have been allocated to the programs and supporting services benefited.

B. Marketable Securities

Marketable securities consisted of the following at August 31, 1990 and 1989:

	1990		1989			
	Cost	Market Value	Carrying Value	Cost	Market Value	Carrying Value
Common and preferred stocks	\$10,352,337	\$8,938,182	\$8,938,182	\$11,002,087	\$12,439,998	\$11,002,087
Corporate bonds	3,892,097	3,753,711	3,892,097	3,005,401	3,078,325	3,005,401
U.S. treasury and agency notes	3,144,860	3,114,310	3,144,860	3,144,617	3,235,820	3,144,617
Commercial paper	932,461	936,681	932,461	390,232	390,232	390,232
Cash	526,826	526,836	526,826			
	<u>\$18,848,581</u>	<u>\$17,269,710</u>	<u>\$17,434,426</u>	<u>\$17,542,337</u>	<u>\$19,144,375</u>	<u>\$17,542,337</u>

The following is a summary of realized and unrealized gains and losses for the years ended August 31, 1990 and 1989:

Unrealized net gains (losses):		
Recorded in financial statements	(\$1,414,155)	\$ 418,886
Not recorded in financial statements	(1,766,754)	1,700,891
	(3,180,909)	2,119,777
Realized net gains	254,865	684,498
Total net gains (losses)	<u>(\$2,926,044)</u>	<u>\$2,804,275</u>

C. Changes in Deferred Amounts

	<i>Year ended August 31, 1990</i>		
	<i>Unrestricted</i>	<i>Current restricted</i>	<i>Plant</i>
Balances at beginning of year	\$3,052	\$ 278,883	\$194,578
Additions:			
Contributions and grants		412,027	
Rents received	540		
Government grants		193,910	
Other income		80,696	
Investment income on endowment funds restricted to principal and income		894,979	
	3,592	1,860,495	194,578
Deductions:			
Funds expended during the year:			
For operations	750	1,334,545	
Net unrealized loss on investments		13,420	
Payment under unitrust		1,244	
Balances at end of year	<u>\$2,842</u>	<u>\$ 511,286</u>	<u>\$194,578</u>

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Balances at beginning of year	\$1,851	\$ 195,980	\$204,578
Additions:			
Contributions and grants		164,018	
Rents received	2,104		
Government grants		192,621	
Other income		62,184	
Investment income on endowment funds restricted to principal and income		<u>831,307</u>	
	<u>3,955</u>	<u>1,446,110</u>	<u>204,578</u>
Deductions:			
Funds expended during the year:			
For operations	903	1,166,125	
For improvements to property			10,000
Payment under unitrust		<u>1,102</u>	
Balances at end of year	<u><u>\$3,052</u></u>	<u><u>\$ 278,883</u></u>	<u><u>\$194,578</u></u>

D. Fund Balances:

The details of changes in fund balances are as follows:

	<i>Council</i>				<i>Total</i>
	<i>Unrestricted</i>	<i>Designated</i>	<i>Plant</i>	<i>Endowment</i>	
Balances, August 31, 1988	\$ 579,903	\$ -	\$ 1,697,291	\$ 15,690,510	\$ 17,967,704
Support and revenue under expenses before capital additions (deductions):	(27,194)		(47,696)		(74,890)
Capital additions (deductions):					
Contributions for improve- ments to property			10,000		10,000
Contributions for endowment funds				188,611	188,611
Net realized gains on endow- ment fund investments				672,800	672,800
Investment management fee allocated to endowment funds				(79,996)	(79,996)
Equipment purchases with unrestricted funds	(564)		564		
Unrealized gain on endowment fund investments				<u>398,696</u>	<u>398,696</u>
Balances, August 31, 1989	<u><u>\$ 552,145</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 1,660,159</u></u>	<u><u>\$ 16,870,621</u></u>	<u><u>\$ 19,082,925</u></u>

	<i>Council</i>			<i>Endowment</i>	<i>Total</i>
	<i>Unrestricted</i>	<i>Designated</i>	<i>Plant</i>		
Support and revenue over (under) expenses before capital additions (deductions)	240,875		(58,194)		182,681
Capital additions (deductions):					
Contributions for endowment funds				755,811	755,811
Net realized gain on endowment fund investments				251,550	251,550
Unrealized loss on endowment fund investments				(1,330,163)	(1,330,163)
Investment management fee allocated to endowment funds				(82,958)	(82,958)
Equipment purchases with unrestricted funds	(14,228)		14,228		
Transfer to Council Designated Funds	(176,304)	176,304			
Balances, August 31, 1990	<u>\$ 602,488</u>	<u>\$ 176,304</u>	<u>\$ 1,616,193</u>	<u>\$ 16,464,861</u>	<u>\$ 18,859,846</u>

E. Pension Plan

The Society sponsors a defined contribution pension plan for all eligible employees. Contributions and cost are 5 percent of each covered employee's salary for those with two to ten years of service and 7 percent of each covered employee's salary for those with over ten years of service. Contributions and cost amounted to \$47,471 and \$47,943 for the years ended August 31, 1990 and 1989, respectively.

F. Income Taxes

The Society qualifies as a tax exempt, nonprofit organization under Section 501 (c) 3 of the Internal Revenue Code. Accordingly, no provision for income taxes is required.

The Society qualifies as an organization which is not a private foundation as defined in Section 509(a) of the Internal Revenue Code because it is an organization described in Section 509(a)(1) of the Internal Revenue code.

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McCARTHY, HARGRAVE & CO.
DENHOLM BUILDING, 484 MAIN STREET
WORCESTER, MASSACHUSETTS 01608

To the Council of the
American Antiquarian Society
Worcester, Massachusetts

Independent Auditors' Report

We have audited the accompanying balance sheets of the American Antiquarian Society as of August 31, 1990 and 1989, and the related statements of activity and changes in fund balances, and cash flows for the years then ended. These financial statements are the responsibility of the Society's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the American Antiquarian Society as of August 31, 1990 and 1989, and the results of its operations and changes in its fund balances and its cash flows for the years then ended, in conformity with generally accepted accounting principles.

January 8, 1991

McCarthy, Hargrave & Co.
Certified Public Accountants

DONORS OF BOOKS AND MONIES

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