

## *Report of the Treasurer*

WITH THE COMPLETION of our recent fiscal year and the submission of the Society's audited financial statements by our independently engaged certified public accounting firm, I am pleased to report the following financial highlights.

- The Society's total assets increased by over \$3,200,000 from \$22,878,869 to \$26,089,098.
- Our fund balance position, or net equity, or a difference between total assets and total liabilities was a healthy \$24,155,722; compared to a similarly healthy level of \$21,704,413 in 1992.
- Excess of support and revenue over expenses for the year just ended was \$2,451,309—the result in large part from favorable investment performance—net gains of \$1,775,228 and investment income of \$1,351,100.
- Overall expenses were \$2,368,398 compared to \$2,314,171 of a year ago. The overall net increase attributed principally to retirement plan costs.

On balance, fiscal 1993 was a very successful year and the American Antiquarian Society enjoys a very strong and healthy financial position.

I am also pleased to note that our auditors rendered a 'clean' opinion with respect to our annual financial statements.

Peter H. Williams

BALANCE SHEETS  
August 31, 1993 and 1992

1992  
(As Restated)

1993

	1993			1992			Total
	Operating Fund	Plant Fund	Endowment Fund	Operating Fund	Plant Fund	Endowment Fund	
ASSETS							
Current Assets							
Cash	\$ 60,166	\$ -	\$ -	\$ 60,166	\$ -	\$ -	\$ 58,873
Accrued interest receivable	181,010	-	-	181,010	-	-	174,021
Grants and other receivables	34,650	-	-	34,650	-	-	37,364
Due from other funds	-	161,478	306,414	467,892	176,495	25,201	201,696
TOTAL CURRENT ASSETS	275,826	161,478	306,414	743,718	176,495	25,201	471,954
Pledges receivable	-	-	856,933	856,933	-	290,250	290,250
Property, plant, and equipment, net	-	1,583,091	-	1,583,091	1,723,680	-	1,723,680
Investments	1,685,636	-	21,219,720	22,905,356	-	19,094,057	20,392,985
Library collection	-	-	-	-	-	-	-
	<u>\$1,961,462</u>	<u>\$1,744,569</u>	<u>\$22,383,067</u>	<u>\$1,560,186</u>	<u>\$1,900,175</u>	<u>\$19,409,508</u>	<u>\$ 22,878,869</u>

**BALANCE SHEETS**  
*August 31, 1993 and 1992*

	1993			1992 <i>(As Restated)</i>				
	Operating Fund	Plant Fund	Endowment Fund	Total	Operating Fund	Plant Fund	Endowment Fund	Total
<b>LIABILITIES AND FUND BALANCES</b>								
Current Liabilities								
Accounts payable and accrued expenses	\$ 121,456	\$ 7,248	\$ -	\$ 128,704	\$ 123,039	\$ 13,393	\$ -	\$ 136,432
Deferred revenue and restricted gifts and grants	303,352	-	-	303,352	369,583	-	-	369,583
Due to other funds	467,892	-	-	467,892	201,696	-	-	201,696
<b>TOTAL CURRENT LIABILITIES</b>	<u>892,700</u>	<u>7,248</u>	<u>-</u>	<u>899,948</u>	<u>694,318</u>	<u>13,393</u>	<u>-</u>	<u>707,711</u>
Deferred revenue and restricted gifts and grants	-	176,495	856,933	1,033,428	-	176,495	299,250	466,745
<b>Fund Balances</b>								
Operating								
Designated by Council	546,068	-	-	546,068	226,997	-	-	226,997
Undesignated	522,694	-	-	522,694	647,871	-	-	647,871
Plant	-	1,560,826	-	1,560,826	-	1,710,287	-	1,710,287
Endowment	-	-	211,526,134	211,526,134	-	-	19,409,508	19,409,508
<b>TOTAL FUND BALANCES</b>	<u>1,068,762</u>	<u>1,560,826</u>	<u>211,526,134</u>	<u>241,557,222</u>	<u>874,868</u>	<u>1,710,287</u>	<u>19,409,508</u>	<u>21,994,663</u>
	<u>\$1,961,462</u>	<u>\$1,744,569</u>	<u>\$22,383,067</u>	<u>\$26,089,098</u>	<u>\$1,569,186</u>	<u>\$1,900,175</u>	<u>\$19,409,508</u>	<u>\$ 22,878,869</u>

STATEMENTS OF ACTIVITY

August 31, 1993 and 1992

1992  
(As Restated)

1993

	Operating Fund	Plant Fund	Endowment Fund	Total	Operating Fund	Plant Fund	Endowment Fund	Total
Support and revenue								
Gifts and grants	\$ 806,903	\$ -	\$ -	\$ 806,903	\$ 682,257	\$ -	\$ -	\$ 682,257
Investment income	1,351,100	-	-	1,351,100	1,332,354	-	-	1,332,354
Net realized investment gains	86,604	-	-	86,604	68,097	-	-	68,097
Auxiliary activities	237,375	-	-	237,375	250,203	-	-	250,203
Gain on sale of property	-	210,608	-	210,608	-	-	-	-
Miscellaneous	1,454	-	-	1,454	556	-	-	556
TOTAL	2,483,436	210,608	-	2,694,044	2,333,467	-	-	2,333,467
Expenses								
Program services								
Collection purchases	167,467	-	-	167,467	234,534	-	-	234,534
Library	1,106,755	44,186	-	1,150,941	1,124,425	35,794	-	1,160,219
Research and publication	358,921	14,367	-	373,288	332,271	11,638	-	343,909
Supporting services								
Management and general	501,727	19,847	-	521,574	439,735	17,080	-	456,805
Development office	154,672	456	-	155,128	118,335	369	-	118,704
TOTAL	2,289,542	78,856	-	2,368,398	2,249,290	64,881	-	2,314,171

1992  
(As Restated)

1993

	Operating Fund	Plant Fund	Endowment Fund	Total	Operating Fund	Plant Fund	Endowment Fund	Total
Excess (deficiency) of support and revenue over expenses before capital additions	193,894	131,752	-	325,646	78,218	(64,881)	-	13,337
Capital additions (deductions)								
Gifts and grants	-	-	267,807	267,807	-	187,353	482,672	670,025
Net realized investment gains	-	-	1,668,624	1,668,624	-	-	1,346,573	1,346,573
Investment Management Fee	-	-	(101,018)	(101,018)	-	-	(104,211)	(104,211)
TOTAL	-	-	1,835,413	1,835,413	-	187,353	1,725,034	1,912,387
Excess (deficiency) of support and revenue over expenses before transfers	193,894	131,752	1,835,413	2,161,059	78,218	122,472	1,725,034	1,925,724
Transfers	-	(281,213)	281,213	-	-	-	-	-
Excess (deficiency) of support and revenue over expenses after transfers	193,894	(149,461)	2,116,626	2,161,059	78,218	122,472	1,725,034	1,925,724
Fund balances, beginning of year, as previously reported	874,868	1,710,287	19,409,508	21,994,663	796,650	1,587,815	17,684,474	20,068,939
Less: prior period adjustment	-	-	(290,250)	(290,250)	-	-	(102,938)	(102,938)
Fund balances, beginning of year, as restated	874,868	1,710,287	19,119,258	21,704,413	796,650	1,587,815	17,581,536	19,966,001
FUND BALANCES, END OF YEAR	\$1,068,762	\$1,560,826	\$21,526,134	\$24,155,722	\$ 874,868	\$1,710,287	\$19,409,508	\$ 21,994,663

STATEMENTS OF CASH FLOWS  
Years Ended August 31, 1993 and 1992

	1993	1992 <i>(As Restated)</i>
Cash flows from operating activities:		
Excess (deficiency) of support and revenue over expenses	\$ 2,161,059	\$ 1,925,724
Adjustments to reconcile excess of support and revenue over expenses to net cash provided by (used in) operating activities:		
Depreciation	78,856	64,881
Net realized investment gains	(1,755,228)	(1,414,670)
Gain on sale of property	(210,608)	-
(Increase) decrease in operating assets:		
Accrued interest receivable	(6,989)	25,355
Grants and other receivables	2,714	(37,364)
Pledges receivable	(566,683)	(85,750)
Increase (decrease) in operating liabilities:		
Accounts payable and accrued expenses	(7,728)	33,922
Deferred revenue and restricted gifts and grants	790,702	(244,011)
TOTAL ADJUSTMENTS	<u>(1,674,964)</u>	<u>(1,657,637)</u>
NET CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES	<u>486,095</u>	<u>268,087</u>
Cash flows from investing activities:		
Proceeds from sale of property	281,213	-
Acquisition of property, plant, and equipment	(8,872)	(181,394)
Proceeds from sales and maturities of investments	25,027,215	23,754,828
Payments for purchases of investments	<u>(25,784,358)</u>	<u>(23,805,690)</u>
NET CASH PROVIDED BY (USED IN) INVESTING ACTIVITIES	<u>(484,802)</u>	<u>(232,256)</u>
Net increase in cash	1,293	35,831
Cash at beginning of year	<u>58,873</u>	<u>23,042</u>
Cash at end of year	<u>\$ 60,166</u>	<u>\$ 58,873</u>

## NOTES TO FINANCIAL STATEMENTS

### 1. *Summary of Significant Accounting Policies*

General—The accounting principles of the American Antiquarian Society include the use of fund accounting, the accrual method of accounting, and the carrying of investments in the aggregate at the lower of cost (or at fair market value at date of gift) or fair market value.

Fund accounting—Fund accounting is the procedure by which resources are classified for accounting and reporting purposes into funds that are in accordance with activities or objectives specified. Separate accounts are maintained for each fund. However, in the accompanying financial statements, funds that have similar characteristics have been combined into fund groups.

Within each fund group (i.e., operating, plant, endowment) fund balances restricted by outside sources are so indicated and are distinguished from unrestricted funds allocated for specific purposes by action of the governing board. Externally restricted funds may only be utilized in accordance with the purposes established by the source of such funds and are in contrast with unrestricted funds over which the governing board retains full control to use in achieving any of its institutional purposes.

Pledges—Pledges are recorded as receivables in the year the pledge is made. Pledges for support of current operations are recorded as unrestricted fund support. Pledges for support of future operations, plant asset acquisitions, and endowment are recorded as deferred amounts in the respective funds to which they apply.

Property, plant, and equipment—Property, plant, and equipment are carried at cost or at fair market value at date of gift. Depreciation is computed using straight-line and accelerated methods.

Investments—All gains and losses arising from the sale, collection or other disposition of investments and other noncash assets are accounted for in the fund which owned such assets. Ordinary income derived from investments, receivables, and the like is accounted for in the fund owning such assets, except for income derived from investments of endowment funds, which income is accounted for in the fund to which it is restricted or, if unrestricted, as revenue in the unrestricted operating fund. Endowment funds are subject to the restrictions of gift instruments requiring in perpetuity that the principal be invested and the income only be utilized.

Library collection—In conformity with the current practice followed by many nonprofit organizations, items of historical nature and other collection objects purchased or donated are not included in the balance sheet. Gifts of cash or other property restricted by donors for the purchase of items for the collection are classified as deferred revenue until acquisitions or restorations are made in accordance with the terms of the gift.

## 2 Investments

Investments are presented in the financial statements in the aggregate at the lower of cost (or at fair market value at date of gift) or fair market value.

	1993		1992	
	<i>Carrying Value</i>	<i>Market Value</i>	<i>Carrying Value</i>	<i>Market Value</i>
Operating fund	\$ 1,685,636	\$ 1,903,887	\$ 1,298,928	\$ 1,389,948
Endowment fund	<u>21,219,720</u>	<u>23,967,185</u>	<u>19,094,057</u>	<u>20,432,045</u>
	<u>\$22,905,356</u>	<u>\$25,873,065</u>	<u>\$20,392,985</u>	<u>\$21,823,985</u>

Investments are composed of the following:

	1993		1992	
	<i>Carrying Value</i>	<i>Market Value</i>	<i>Carrying Value</i>	<i>Market Value</i>
Corporate stocks	\$14,017,776	\$16,467,162	\$11,279,415	\$12,418,767
Corporate bonds	5,114,931	5,377,067	4,169,228	4,230,446
Government obligations	3,557,268	3,811,462	4,096,208	4,324,646
Money market funds	215,381	215,381	—	—
Commercial paper	—	—	848,134	848,134
	<u>\$22,905,356</u>	<u>\$25,871,072</u>	<u>\$20,392,985</u>	<u>\$21,821,993</u>



2 Investments (Continued)

The following tabulation summarizes changes between cost and market values of the investments:

	<i>Carrying Value</i>	<i>Market Value</i>	<i>Excess of Market Value Over Carrying Value</i>
Balance, August 31, 1993	<u>\$22,905,356</u>	<u>\$25,871,072</u>	\$2,965,716
Balance, August 31, 1992	<u>\$20,392,985</u>	<u>\$21,821,993</u>	<u>1,429,008</u>
Increase in excess of market value over carrying value			1,536,708
Net realized investment gains			<u>1,755,228</u>
TOTAL NET GAIN FOR THE YEAR			<u>\$3,291,936</u>

The Society observes a spending rule with respect to its investments. In accordance with this policy, the Society's Council established a spending limit of \$1,320,300 for 1993. That amount was determined by applying six percent and five percent to various investment balances and additions to those investment balances, respectively. Percentage calculations are applied to rolling averages of fair market values.

3 Property, Plant, and Equipment

Property, plant, and equipment, together with estimated useful lives, consists of the following:

	1993	1992	<i>Estimated Useful Lives</i>
Land, buildings, and improvements	\$2,295,964	\$2,383,655	10-20 years
Equipment	<u>621,854</u>	<u>621,854</u>	5-6 years
	2,917,818	3,005,509	
Less: Accumulated depreciation	<u>1,334,727</u>	<u>1,281,829</u>	
	<u>\$1,583,091</u>	<u>\$1,723,680</u>	

Depreciation expense charged to income for property, plant, and equipment was \$78,856 and \$64,881 in 1993 and 1992, respectively.

4 Functional Allocation of Expenses

The cost of providing the various programs and other activities of the Society have been summarized on a functional basis in the Statements of Activity. Ac-

Accordingly, certain costs have been allocated to the program services and supporting services benefitted.

#### *5 Retirement Plan*

The Society has a defined contribution pension plan which covers all eligible employees. The Plan is funded on a current basis and is administered by Teachers Insurance Annuity Association-College Retirement Equities Fund (TIAA-CREF). Pension expense was \$63,444 and \$52,308 in 1993 and 1992, respectively.

#### *6 Challenge Grant*

The Society was awarded a \$1,500,000 Challenge Grant by the Andrew W. Mellon Foundation. The Grant is subject to certain conditions and requirements regarding the use of the funds and receipt of matching donations. Such terms are being satisfactorily observed by the Society.

#### *7 Tax-Exempt Status*

The Society qualifies as a tax-exempt, not-for-profit organization under Section 501(c)(3) of the Internal Revenue Code. Accordingly, no provision for federal income tax is required.

#### *8 Reclassifications*

Certain amounts in the 1992 financial statements have been reclassified to conform with the 1993 presentation. These reclassifications had no effect on excess of support and revenue over expenses as previously reported.

LOVE, BOLLUS, LYNCH & ROGERS  
CERTIFIED PUBLIC ACCOUNTANTS

33 WALDO STREET · WORCESTER, MASSACHUSETTS 01608

Independent Auditors' Report

The Council

American Antiquarian Society

We have audited the accompanying balance sheet of the American Antiquarian Society as of August 31, 1993 and the related statements of activity and statements of cash flows for the year then ended. These financial statements are the responsibility of the Society's management. Our responsibility is to express an opinion on these financial statements based on our audit. The financial statements and supplementary information of the American Antiquarian Society as of August 31, 1992 were audited by other accountants whose report, dated January 4, 1993, expressed an unqualified opinion on those statements.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the American Antiquarian Society at August 31, 1993, and the results of its operations and changes in its fund balances and its cash flows for the year then ended, in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the basic financial statements taken as a whole. The supplementary information is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements, and in our opinion, is fairly stated in all material respects in relation to those basic financial statements taken as a whole.

Love, Bollus, Lynch & Rogers

Worcester, Massachusetts  
October 15, 1993

## DONORS OF MONIES

*September 1, 1992—August 31, 1993*

## \$1,000 AND OVER

- |   |   |
|---|---|
| Ruth E. Adomeit                             | Daniel & Jessie Lie Farber Fund                 |
| George I. Alden Trust                       | Estate of Marion Fletcher                       |
| Allen Group                                 | FLEXcon Company, Inc.                           |
| Allmerica Financial                         | Mr. and Mrs. Timothy C. Forbes                  |
| Mr. and Mrs. Earl E. Bakken                 | Mr. and Mrs. James O. Freedman                  |
| Bankers Trust Foundation                    | Mr. and Mrs. Howard G. Freeman                  |
| William N. Banks                            | George T. Goodspeed                             |
| Frank M. Barnard Foundation                 | Greater Worcester Community<br>Foundation       |
| Mr. and Mrs. Robert C. Baron                | Margaret Jewett Greer 1966 Trust                |
| BASF Corporation                            | Haffner Foundation                              |
| Mr. and Mrs. William Bentinck-<br>Smith     | Mr. and Mrs. James H. Harrington                |
| Mr. and Mrs. John F. Bok                    | Mrs. Frank L. Harrington, Sr.                   |
| Robert W. Booth                             | Heald Foundation                                |
| Mr. and Mrs. Gordon L. Brekus               | Richard A. Heald Fund                           |
| Mr. and Mrs. Karl L. Briel                  | Mr. and Mrs. Frederick W. Hequem-<br>bourg      |
| A. George Bullock                           | Mr. and Mrs. John Herron, Jr.                   |
| Nancy and Randall Burkett                   | Houghton Mifflin Company                        |
| Catholic University of America              | International Business Machines                 |
| Central Massachusetts Health Care           | Thomas Jefferson Memorial Founda-<br>tion, Inc. |
| James J. Colt Foundation                    | Mr. and Mrs. John Jeppson, 2nd                  |
| Mr. and Mrs. John J. Conway                 | Jeremiah Kaplan                                 |
| Lloyd E. Cotsen                             | Mr. and Mrs. Bruce Anthony King                 |
| Mr. and Mrs. Robert Cushman                 | John S. and James L. Knight Founda-<br>tion     |
| Mr. and Mrs. Bruce G. Daniels               | Mr. and Mrs. Russell W. Knight                  |
| Fred Harris Daniels Foundation              | The Kresge Foundation                           |
| Mr. and Mrs. Richard W. Dearborn            | Mr. and Mrs. William H. Lane                    |
| Gaylord Donnelley 1983 Trust                | Julian and Linda Lapidés                        |
| Mr. and Mrs. James R. Donnelley             | Lundquist Tool & Manufacturing<br>Company       |
| Louise I. Doyle                             | Mr. and Mrs. Robert K. Massey                   |
| Ellen S. Dunlap and Frank<br>Armstrong      | Mr. and Mrs. Marcus A. McCorison                |
| Ruth H. & Warren A. Ellsworth<br>Foundation |   |
| Mr. and Mrs. Daniel Farber                  |   |

- C. Jean and Myles McDonough  
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Mechanics Bank  
The Andrew W. Mellon Foundation  
Mr. and Mrs. Paul Mellon  
Mr. and Mrs. Donald R. Melville  
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Mr. and Mrs. Harold T. Miller  
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Mr. and Mrs. Barrett Morgan  
Mr. and Mrs. John M. Nelson  
New England Telephone Company  
New York Times Company Founda-  
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Dave & Reba Williams Foundation  
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Worcester County Newspapers

## \$200 TO \$999

- Mr. and Mrs. Robert C. Achorn  
Mr. and Mrs. James B. Adams  
John W. Adams  
Mr. and Mrs. Thomas R. Adams  
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The Honorable and Mrs. Elmer L.  
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Rodney Armstrong  
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 CertainTeed Corporation Founda-  
 tion  
 Mr. and Mrs. Richard B. Collins  
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- Mrs. John C. Ewer  
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 Jr.  
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Jr.  
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