

Report of the Treasurer

WITH THE COMPLETION of our recent fiscal year and the submission of the Society's audited financial statements by our independently engaged certified public accounting firm, I am pleased to report the following financial highlights.

- The Society's total assets increased by over \$2,800,000 from \$26,089,098 to \$28,965,925.
- Our fund balance position, or net equity, or a difference between total assets and total liabilities was a healthy \$27,028,791; compared to a similarly healthy level of \$24,155,722 in 1993.
- Excess of support and revenue over expenses for the year just ended was \$2,873,069—the result in large part from favorable investment performance—net gains of \$2,320,868 and investment income of \$1,409,124.
- Overall expenses were \$2,339,739 compared to \$2,368,398 of a year ago.

On balance, fiscal 1994 was a very successful year and the American Antiquarian Society enjoys a very strong and healthy financial position.

I am also pleased to note that our auditors rendered a 'clean' opinion with respect to our annual financial statements.

Peter H. Williams

BALANCE SHEETS
August 31, 1994 and 1993

	1994				1993			
	Operating Fund	Plant Fund	Endowment Fund	Total	Operating Fund	Plant Fund	Endowment Fund	Total
ASSETS								
Current Assets								
Cash	\$ 499,104	\$ -	\$ -	\$ 499,104	\$ 60,166	\$ -	\$ -	\$ 60,166
Accrued interest receivable	-	-	-	-	181,010	-	-	181,010
Grants and other receivables	61,412	-	-	61,412	34,650	-	-	34,650
Due from other funds	-	147,105	306,606	453,711	-	161,478	306,414	467,892
TOTAL CURRENT ASSETS	<u>560,516</u>	<u>147,105</u>	<u>306,606</u>	<u>1,014,227</u>	<u>275,826</u>	<u>161,478</u>	<u>306,414</u>	<u>743,718</u>
Pledges receivable	10,647	-	626,670	637,317	-	-	856,933	856,933
Property, plant, and equipment, net	-	1,542,511	-	1,542,511	-	1,583,091	-	1,583,091
Investments	1,993,169	-	23,868,701	25,771,870	1,685,636	-	21,219,720	22,905,356
Collection	-	-	-	-	-	-	-	-
	<u>\$2,474,332</u>	<u>\$1,689,616</u>	<u>\$24,801,977</u>	<u>\$28,965,925</u>	<u>\$1,961,462</u>	<u>\$1,744,569</u>	<u>\$22,383,067</u>	<u>\$ 26,089,098</u>

BALANCE SHEETS
August 31, 1994 and 1993

1993

	Operating Fund	Plant Fund	Endowment Fund	Total	Operating Fund	Plant Fund	Endowment Fund	Total
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1994

LIABILITIES AND FUND

BALANCES

Current Liabilities

Current portion of capital

lease obligation

Accounts payable and accrued

expenses

Deferred revenue and restricted

gifts and grants

Due to other funds

TOTAL CURRENT LIABILITIES

Long-term capital lease obligation

Deferred revenue and restricted

gifts and grants

Fund Balances

Operating

Designated

Undesignated

Plant

Endowment

TOTAL FUND BALANCES

\$ -	\$ 3,912	\$ -	\$ 3,912	\$ -	\$ -	\$ -	\$ -	\$ -
89,724	320	-	90,044	121,456	7,248	-	-	128,704
574,236	-	-	574,236	303,352	-	-	-	303,352
453,711	-	-	453,711	467,892	-	-	-	467,892
1,117,671	4,232	-	1,121,903	892,700	7,248	-	-	899,948
-	19,200	-	19,200	-	-	-	-	-
-	169,361	626,670	796,031	-	176,495	856,933	-	1,033,428
-	188,561	626,670	815,231	-	176,495	856,933	-	1,033,428
607,993	-	-	607,993	546,068	-	-	-	546,068
748,668	-	-	748,668	522,694	-	-	-	522,694
-	1,496,823	-	1,496,823	-	1,560,826	-	-	1,560,826
-	-	24,175,397	24,175,397	-	-	21,526,134	-	21,526,134
1,356,661	1,496,823	24,175,397	27,028,791	1,068,762	1,560,826	21,526,134	-	24,155,722
2,474,332	1,689,616	24,801,977	28,965,925	1,961,462	1,744,569	22,383,067	-	26,089,098

See accompanying notes to financial statements.

STATEMENTS OF ACTIVITY

August 31, 1994 and 1993

	1994			1993				
	Operating Fund	Plant Fund	Endowment Fund	Total	Operating Fund	Plant Fund	Endowment Fund	Total
Support and revenue								
Gifts and grants	\$ 722,361	\$ -	\$ -	\$ 722,361	\$ 806,903	\$ -	\$ -	\$ 806,903
Investment income	1,409,124	-	-	1,409,124	1,351,100	-	-	1,351,100
Net realized investment gains	135,066	-	-	135,066	86,604	-	-	86,604
Auxiliary activities	280,569	-	-	280,569	237,375	-	-	237,375
Gain on sale of property	-	-	-	-	-	210,608	-	210,608
Other	4,308	-	-	4,308	1,454	-	-	1,454
TOTAL	<u>2,551,428</u>	<u>-</u>	<u>-</u>	<u>2,551,428</u>	<u>2,483,436</u>	<u>210,608</u>	<u>-</u>	<u>2,694,044</u>
Expenses								
Program services								
Collection purchases	180,817	-	-	180,817	167,467	-	-	167,467
Library	1,132,987	43,094	-	1,176,081	1,106,755	44,186	-	1,150,941
Research and publication	396,150	13,992	-	410,142	358,921	14,367	-	373,288
Supporting services								
Management and general	450,535	18,680	-	469,215	501,727	19,847	-	521,574
Development office	103,040	444	-	103,484	154,672	456	-	155,128
TOTAL	<u>2,263,529</u>	<u>76,210</u>	<u>-</u>	<u>2,339,739</u>	<u>2,289,542</u>	<u>78,856</u>	<u>-</u>	<u>2,368,398</u>

1994

1993

	1994			1993		
	Operating Fund	Plant Fund	Endowment Fund	Operating Fund	Plant Fund	Endowment Fund
Excess (deficiency) of support and revenue over expenses before capital additions	287,899	(76,210)	-	193,894	131,752	-
Capital additions (deductions)						
Gifts and grants	-	12,207	583,536	-	-	267,807
Net realized investment gains	-	-	2,185,802	-	-	1,668,624
Investment management fee	-	-	(120,165)	-	-	(101,018)
TOTAL	-	12,207	2,649,173	-	-	1,835,413
Excess (deficiency) of support and revenue over expenses before transfers	287,899	(64,003)	2,649,173	193,894	131,752	1,835,413
Transfers	-	-	-	-	(281,213)	281,213
Excess (deficiency) of support and revenue over expenses after transfers	287,899	(64,003)	2,649,173	193,894	(149,461)	2,116,626
FUND BALANCES, BEGINNING OF YEAR	1,068,762	1,560,826	21,526,134	874,868	1,710,287	19,409,508
FUND BALANCES, END OF YEAR	\$1,356,661	\$1,496,823	\$24,175,307	\$1,068,762	\$1,560,826	\$21,526,134
			\$27,028,791			\$24,155,722

See accompanying notes to financial statements.

STATEMENTS OF CASH FLOWS
Years Ended August 31, 1994 and 1993

	<u>1994</u>	<u>1993</u>
Cash flows from operating activities:		
Excess of support and revenue over expenses	\$ 2,873,069	\$ 2,161,059
Adjustments to reconcile excess of support and revenue over expenses to net cash provided by (used in) operating activities:		
Depreciation	76,210	78,856
Net realized investment gains	(2,320,868)	(1,755,228)
Gain on sale of property	-	(210,608)
(Increase) decrease in operating assets:		
Accrued interest receivable	181,010	(6,989)
Grants and other receivables	(26,762)	2,714
Pledges receivable	219,616	(566,683)
Increase (decrease) in operating liabilities:		
Accounts payable and accrued liabilities	(38,660)	(7,728)
Deferred revenue and restricted gifts and grants	<u>33,487</u>	<u>790,702</u>
TOTAL ADJUSTMENTS	<u>(1,875,967)</u>	<u>(1,674,964)</u>
NET CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES	<u>997,102</u>	<u>486,095</u>
Cash flows from investing activities:		
Proceeds from sale of property	-	281,213
Acquisitions of property, plant, and equipment	(12,207)	(8,872)
Proceeds from sales and maturities of investments	36,395,839	25,027,215
Payments for purchases of investments	<u>(36,941,485)</u>	<u>(25,784,358)</u>
NET CASH PROVIDED BY (USED IN) INVESTING ACTIVITIES	<u>(557,853)</u>	<u>(484,802)</u>
Cash flows from financing activities:		
Payments on capital lease obligation	<u>(311)</u>	<u>-</u>
NET CASH PROVIDED BY (USED IN) FINANCING ACTIVITIES	<u>(311)</u>	<u>-</u>
Net increase in cash	438,938	1,293
Cash, beginning of year	<u>60,166</u>	<u>58,873</u>
Cash, end of year	<u>\$ 499,104</u>	<u>\$ 60,166</u>

See accompanying notes to financial statements.

NOTES TO FINANCIAL STATEMENTS

1. Summary of Significant Accounting Policies

Organization—The American Antiquarian Society supports and maintains a research library of American history and culture. To this end, it collects, organizes, preserves, and makes available for use printed and manuscript materials dating chiefly from 1639 to 1876. In addition, the Society provides educational programs, offers research fellowships, and produces scholarly publications.

General—The accounting principles of the American Antiquarian Society include the use of fund accounting, the accrual method of accounting, and the carrying of investments in the aggregate at the lower of cost (or at fair market value at date of gift) or fair market value.

Fund accounting—Fund accounting is the procedure by which resources are classified for accounting and reporting purposes into funds that are in accordance with activities or objectives specified. Separate accounts are maintained for each fund. However, in the accompanying financial statements, funds that have similar characteristics have been combined into fund groups.

Within each fund group (i.e., operating, plant, endowment) fund balances restricted by outside sources are so indicated and are distinguished from unrestricted funds allocated for specific purposes by action of the governing board. Externally restricted funds may only be utilized in accordance with the purposes established by the source of such funds and are in contrast with unrestricted funds over which the governing board retains full control to use in achieving any of its institutional purposes.

Pledges—Pledges are recorded as receivables in the year the pledge is made. Pledges for support of current operations are recorded as unrestricted fund support. Pledges for support of future operations, plant asset acquisitions, and endowment are recorded as deferred amounts in the respective funds to which they apply.

Property, plant, and equipment—Property, plant, and equipment are carried at cost or at fair market value at date of gift. Depreciation is computed using straight-line and accelerated methods.

Investments—All gains and losses arising from the sale, collection or other disposition of investments and other noncash assets are accounted for in the fund which owned such assets. Ordinary income derived from investments, receivables, and the like is accounted for in the fund owning such assets, except for income derived from investments of endowment funds, which income is accounted for in the fund to which it is restricted or, if unrestricted, as revenue in

the unrestricted operating fund. Endowment funds are subject to the restrictions of gift instruments requiring in perpetuity that the principal be invested and the income only be utilized.

Collection—In conformity with the current practice followed by many nonprofit organizations, items of historical nature and other collection objects purchased or donated are not included in the balance sheet. Gifts of cash or other property restricted by donors for the purchase of items for the collection are classified as deferred revenue until acquisitions or restorations are made in accordance with the terms of the gift.

2 Investments

Investments are presented in the financial statements in the aggregate at the lower of cost (or at fair market value at date of gift) or fair market value.

	1994		1993	
	<i>Carrying Value</i>	<i>Market Value</i>	<i>Carrying Value</i>	<i>Market Value</i>
Operating fund	\$ 1,903,169	\$ 1,929,570	\$ 1,685,636	\$ 1,903,887
Endowment fund	<u>23,868,701</u>	<u>24,199,810</u>	<u>21,219,720</u>	<u>23,967,185</u>
	<u>\$25,771,870</u>	<u>\$26,129,380</u>	<u>\$22,905,356</u>	<u>\$25,871,072</u>

Investments are composed of the following:

	1994		1993	
	<i>Carrying Value</i>	<i>Market Value</i>	<i>Carrying Value</i>	<i>Market Value</i>
Corporate stocks	\$24,260,074	\$24,615,931	\$14,017,776	\$16,467,162
Corporate bonds	—	—	5,114,931	5,377,067
Government obligations	293,127	294,780	3,557,268	3,811,462
Money market funds	<u>1,218,669</u>	<u>1,218,669</u>	<u>215,381</u>	<u>215,381</u>
	<u>\$25,771,870</u>	<u>\$26,129,380</u>	<u>\$22,905,356</u>	<u>\$25,871,072</u>

The following tabulation summarizes changes between carrying values and market values of the investments:

	Carrying Value	Market Value	Excess of Market Value Over Carrying Value
Balance, August 31, 1994	<u>\$25,771,870</u>	<u>\$26,129,380</u>	\$357,510
Balance, August 31, 1993	<u>\$22,905,356</u>	<u>\$25,871,072</u>	<u>2,965,716</u>
Decrease in excess of market value over carrying value			(2,608,206)
Net realized investment gains			<u>2,320,868</u>
TOTAL NET LOSS FOR THE YEAR			<u>\$(287,338)</u>

3 Property, Plant, and Equipment

Property, plant, and equipment, together with estimated useful lives, consists of the following:

	1994	1993	Estimated Useful Lives
Land, buildings, and improvements	\$2,308,172	\$2,295,964	10-20 years
Equipment	<u>645,276</u>	<u>621,854</u>	5-6 years
	2,953,448	2,917,818	
Less: Accumulated depreciation	<u>1,410,937</u>	<u>1,334,727</u>	
	<u>\$1,542,511</u>	<u>\$1,583,091</u>	

Depreciation expense for property, plant, and equipment was \$76,210 and \$78,856 in 1994 and 1993, respectively.

4 Functional Allocation of Expenses

The cost of providing the various programs and other activities of the Society have been summarized on a functional basis in the Statements of Activity. Accordingly, certain costs have been allocated to the program services and supporting services benefitted.

5 Retirement Plan

The Society has a defined contribution pension plan which covers all eligible employees. The Plan is funded on a current basis and is administered by Teachers Insurance Annuity Association-College Retirement Equities Fund (TIAA-CREF). Pension expense was \$58,543 and \$63,444 in 1994 and 1993, respectively.

6 Challenge Grant

The Society was awarded a \$1,500,000 Challenge Grant by the Andrew W. Mellon Foundation. The Grant is subject to certain conditions and requirements regarding the use of the funds and receipt of matching donations. Such terms are being satisfactorily observed by the Society.

7 Concentration of Credit Risk

The Society maintains cash balances at a financial institution. The amounts on deposit at that financial institution exceeded the insurance limits of the Federal Deposit Insurance Corporation at August 31, 1994 by \$398,745.

8 Leases

The Society leases certain office equipment under long-term lease agreements. The leases are classified as either operating or capital leases for financial statement purposes. Lease expense was \$1,440 in 1994. Property, plant, and equipment includes the following leased equipment classified as a capital lease:

Equipment	\$23,423
Less: Accumulated amortization	<u>2,342</u>
	<u>\$21,081</u>

The following is a schedule by years of future minimum lease payments under the capital lease and operating leases together with present value of minimum lease payments for the capital lease as of August 31, 1994.

Year Ending August 31:	<i>Capital Lease</i>	<i>Operating Leases</i>
1995	\$5,837	\$2,880
1996	5,837	2,880
1997	5,837	1,440
1998	5,837	-
1999	<u>5,350</u>	<u>-</u>
Total minimum lease payments	28,698	<u>\$7,200</u>
Less: Amount representing interest	<u>5,586</u>	
Present value of minimum lease payments	<u>\$23,112</u>	

9 *Cash Flows*

Supplemental disclosures of cash flows information is as follows:

	1994	1993
Cash paid during the year for:		
Interest	\$1,029	\$1,889

Noncash financing activities:

In 1994, a capital lease obligation of \$23,423 was incurred upon the Society entering into an agreement to acquire certain property and equipment.

10 *Tax-Exempt Status*

The Society qualifies as a tax-exempt, not-for-profit organization under Section 501(c)(3) of the Internal Revenue Code. Accordingly, no provision for income tax is required.

LOVE, BOLLUS, LYNCH & ROGERS
CERTIFIED PUBLIC ACCOUNTANTS

33 WALDO STREET • WORCESTER, MASSACHUSETTS 01608

Independent Auditors' Report

The Council

American Antiquarian Society

We have audited the accompanying balance sheets of the American Antiquarian Society as of August 31, 1994 and 1993 and the related statements of activity and statements of cash flows for the years then ended. These financial statements are the responsibility of the Society's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the American Antiquarian Society as of August 31, 1994 and 1993, and the results of its operations and changes in its fund balances and its cash flows for the years then ended, in conformity with generally accepted accounting principles.

Our audits were made for the purpose of forming an opinion on the basic financial statements taken as a whole. The supplementary information is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to those basic financial statements taken as a whole.

Love, Bollus, Lynch & Rogers

Worcester, Massachusetts
October 6, 1994

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September 1, 1993–August 31, 1994

\$1,000 AND OVER

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