

## *Report of the Treasurer*

ON AUGUST 31, 1988, the market value of the invested funds of the Society was \$15,726,166 compared to \$16,684,341 at the end of the preceding fiscal year. The carrying value of these stocks and bonds on August 31, 1988, was \$15,825,019, whereas a year ago it stood at \$15,421,661.

The investment objectives for our portfolio are to provide substantial income as well as to maintain a position for growth of principal. For the year, the portfolio posted a negative total return of 2.1 percent, thereby vividly illuminating the equity market's radical decline of last October. However, the portfolio's return on a relative basis indicates that the investment strategy performed reasonably well in that volatile environment and continues to do so at the present time. For the fiscal year the Standard & Poor's 500 Index was down 17.8 percent, compared to our equity return of negative 6.8 percent. The Shearson, Lehman, Hutton Government/Corporate Bond Index returned 8.0 percent, compared to our fixed income return of 8.7 percent. A net trading gain of \$151,183 was realized in market transactions.

At August 31, 1988, 68.2 percent of the portfolio was invested in equities, whereas that proportion stood at 73.6 percent a year ago. Investments in fixed-income securities were 27.6 percent of the portfolio, while the remainder, 4.2 percent, was invested in cash or equivalents. The percentage of income yielded by our investments for fiscal year 1987-88 was 8 percent.

The investment portfolio continues to be managed in a satisfactory manner by the Fidelity Management Trust Company of Boston, whose performance is monitored by our Committee on Finance. Members of the committee are the undersigned treasurer of the Society, Dorothy B. Erikson, Richard J. Flynn, Peter H. C. Williams, and the president and director, ex officii.

Support and revenue to the Society from all sources for the year ended August 31, 1988, amounted to \$1,916,198. Expenses totaled \$2,200,247, resulting in a deficit of \$284,049. Gifts in kind or in cash for additions to the collections or designated for specific purposes, were received to a value of \$176,711. Donations from members and friends for defraying the annual expenses of the Society totaled \$177,390.

New gifts and pledges, totaling \$624,714 and designed to increase the Society's endowment funds, were received from thirty-five donors. Bequests were received from the estates of Frank L. Harrington, Sr., and Richard B. Harwell in the amount of \$27,500.

The financial statements of the Society are audited by McCarthy, Hargrave & Company. The financial statements are presented in accordance with *Audit and Accounting Guide—Audits of Certain Nonprofit Organizations*, issued by the American Institute of Certified Public Accountants.

Bruce G. Daniels  
*Treasurer*

*Report of the Treasurer*

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BALANCE SHEETS

ASSETS	<i>August 31,</i>	
	<i>1988</i>	<i>1987</i>
Current Assets:		
Cash	\$ 27,863	\$ 24,083
Pledges receivable		24,000
Interest and other receivables	187,939	193,065
Marketable securities (Notes A and B)	784,018	1,084,188
Total current assets	<u>999,820</u>	<u>1,325,336</u>
Pledges receivable for endowment funds	649,509	1,045,303
Marketable securities for endowment funds (Notes A and B)	15,041,001	14,337,473
Library collection (Note A)		
Land, buildings and equipment (Note A) less accumulated depreciation	2,751,137 ( 1,053,846)	2,702,915 ( 976,331)
	<u>1,697,291</u>	<u>1,726,584</u>
	<u>\$18,387,621</u>	<u>\$18,434,696</u>
 LIABILITIES AND FUND BALANCES		
Current liabilities:		
Accounts payable	\$ 17,508	\$ 44,933
Deferred amounts (Note C):		
Unrestricted	1,851	91
Current restricted	195,980	241,075
Plant	204,578	244,797
Total current liabilities	<u>419,917</u>	<u>530,896</u>
Fund balances (Note D):		
Unrestricted	579,903	794,440
Plant	1,697,291	1,726,584
Endowment	15,690,510	15,382,776
	<u>17,967,704</u>	<u>17,903,800</u>
	<u>\$18,387,621</u>	<u>\$18,434,696</u>

*The accompanying notes are an integral part of the financial statements.*

## STATEMENTS OF ACTIVITY & CHANGES IN FUND BALANCES

	<i>Year ended August 31,</i>	
	<i>1988</i>	<i>1987</i>
<b>SUPPORT AND REVENUE</b>		
Support:		
Annual giving and contributions	\$ 177,390	\$ 176,975
Government grants	310,722	291,427
Other gifts and grants	176,711	167,868
TOTAL SUPPORT	<u>664,823</u>	<u>636,270</u>
Revenue:		
Investment and trust fund income	1,206,648	1,112,501
Net realized gains on unrestricted fund investments	5,062	132,072
Net unrealized losses on unrestricted fund investments	( 20,190)	
Other revenue	<u>59,855</u>	<u>94,058</u>
TOTAL REVENUE	<u>1,251,375</u>	<u>1,338,631</u>
TOTAL SUPPORT AND REVENUE	<u>1,916,198</u>	<u>1,974,901</u>
<b>EXPENSES</b>		
Program services:		
Library:		
Book purchases	344,592	350,266
Conservation, cataloguing and other	799,389	791,427
Research and publication	<u>530,502</u>	<u>520,926</u>
TOTAL PROGRAM SERVICES EXPENSES	<u>1,674,483</u>	<u>1,662,619</u>
Supporting Services:		
Administration	347,271	322,144
175th Anniversary	86,339	30,113
Development office	<u>92,154</u>	<u>110,431</u>
TOTAL SUPPORTING SERVICES EXPENSES	<u>525,764</u>	<u>462,688</u>
TOTAL EXPENSES	<u>2,200,247</u>	<u>2,125,307</u>
SUPPORT AND REVENUE UNDER EXPENSES BEFORE CAPITAL ADDITIONS	<u>( 284,049)</u>	<u>( 150,406)</u>
<b>CAPITAL ADDITIONS</b>		
Contributions for building improvements	40,219	
Contributions for endowment funds	624,714	1,751,854
Net realized gains on endowment fund investments	146,121	1,829,390
Net unrealized losses on endowment fund investments	( 398,696)	
Investment management fee allocated to endowment funds	<u>( 64,405)</u>	<u>( 60,562)</u>
	<u>347,953</u>	<u>3,520,682</u>

*The accompanying notes are an integral part of the financial statements.*

(Statements of Activities & Changes cont.)

Year ended August 31,  
1988 1987

SUPPORT AND REVENUE OVER EXPENSES		
AFTER CAPITAL ADDITIONS	63,904	3,370,276
FUND BALANCES, beginning of year (Note D)	17,903,800	14,533,524
FUND BALANCES, end of year (Note D)	<u>\$ 17,967,704</u>	<u>\$ 17,903,800</u>

### STATEMENTS OF CASH FLOWS

	Year ended August 31,	
	1988	1987
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Support and revenue under expenses		
before capital additions	<u>(\$ 284,049)</u>	<u>(\$ 150,406)</u>
Adjustments to reconcile support and revenue		
under expenses before capital additions to		
net cash provided by operating activities:		
Depreciation	77,515	81,467
Net unrealized losses on unrestricted		
fund investments	20,190	
Changes in current assets and current liabilities:		
Decrease in pledges receivable	24,000	157,467
(Increase) decrease in interest and other receivables	5,126	( 45,051)
Decrease in marketable securities for unrestricted funds	279,980	121,780
Increase (decrease) in accounts payable	( 27,425)	30,363
Decrease in deferred amounts	( 83,554)	( 196,675)
TOTAL ADJUSTMENTS	<u>295,832</u>	<u>149,351</u>
NET CASH PROVIDED (USED) BY		
OPERATING ACTIVITIES	<u>11,783</u>	<u>( 1,055)</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Capital additions	347,953	3,520,682
Collection of pledges receivable for endowments	1,020,507	911,517
Increase in marketable securities for endowment funds	( 703,528)	( 2,792,027)
New pledges receivable for endowment funds	( 624,713)	( 1,640,172)
Equipment and facilities additions	<u>( 48,222)</u>	
NET CASH USED IN INVESTING ACTIVITIES	<u>( 8,003)</u>	
Net increase (decrease) in cash	3,780	( 1,055)
CASH AT BEGINNING OF YEAR	24,083	25,138
CASH AT END OF YEAR	<u>\$ 27,863</u>	<u>\$ 24,083</u>

The accompanying notes are an integral part of the financial statements.

## NOTES TO FINANCIAL STATEMENTS

Years Ended August 31, 1988 and 1987

*A. Summary of Significant Accounting Policies*

**Basis of Statements**—The financial statements are prepared in accordance with the American Institute of Certified Public Accountants Audit Guide for Certain Nonprofit Organizations. In addition, the financial statements have been prepared on the accrual basis. Under this method of accounting, expenses are recorded when incurred and income is recorded when earned.

**Fund Accounting**—The accounts of the Society are maintained in accordance with the principles of fund accounting. The fund groups are as follows:

1. Unrestricted funds, including board designated funds, represent resources available for support of Society operations.
2. Plant funds represent resources restricted for property acquisitions and funds expended for property.
3. Endowment funds represent funds that are subject to restrictions by the donor, requiring that principal be invested and only the income be used.

**Marketable Securities**—Bonds are recorded at cost and stocks are recorded at the lower of cost or market at the balance sheet date. Gains and losses from sales of investments are accounted for within the fund owning the investments.

**Cash**—For purposes of the Statement of Cash Flows, the Society considers cash on hand and amounts due from banks to be cash.

**Pledges Receivable**—Pledges are recorded as receivables in the year the pledge is received.

**Property**—Buildings and equipment are recorded at cost. Expenditures for maintenance, repairs and renewals are charged to expense as incurred whereas major betterments are capitalized as additions to property. Buildings are depreciated on the declining balance method and equipment is depreciated on the straight-line method over the estimated useful lives of the assets.

**Deferred Amounts**—Funds and pledges restricted by the donor for specific operating purposes or property acquisitions are deemed to be earned and reported as revenues when the Society has incurred expenditures in compliance with the specific restrictions. Such amounts received but not yet earned are reported as deferred amounts in the balance sheet.

Pension Expense—The Society's policy is to fund pension costs accrued.

Library Collection—Books and other valuable items in the Society's collection are expensed as purchased.

Government Grants—Grants from the National Endowment for the Humanities support various projects of the Society. Grant support, which is subject to audit by the funding source, is recognized to the extent of eligible expenses.

Functional Allocation of Expenses—The cost of providing various programs and other activities has been summarized on a functional basis in the statements of activity and changes in fund balances. Accordingly, certain costs have been allocated to the programs and supporting services benefited.

*B. Marketable Securities*

Marketable securities consisted of the following at August 31, 1988 and 1987:

	1988			1987		
	Cost	Market Value	Carrying Value	Cost	Market Value	Carrying Value
Common and preferred stocks	\$11,225,341	\$10,806,455	\$10,806,455	\$10,149,343	\$11,263,123	\$10,149,343
Corporate bonds	2,618,429	2,541,428	2,618,429	4,038,301	4,187,201	4,038,301
U.S. treasury and agency notes	1,933,502	1,911,650	1,933,502			
Commercial paper	409,750	409,750	409,750	1,234,017	1,234,017	1,234,017
Cash	56,883	56,883	56,883			
	<u>\$16,243,905</u>	<u>\$15,726,166</u>	<u>\$15,825,019</u>	<u>\$15,421,661</u>	<u>\$16,684,341</u>	<u>\$15,421,661</u>

The following is a summary of realized and unrealized gains and losses for the years ended August 31, 1988 and 1987:

Unrealized net (loss)	(\$1,780,419)	(\$ 321,026)
Realized net gain	151,183	1,961,462
Total net gain (loss)	<u>(\$1,629,236)</u>	<u>\$1,640,436</u>

*C. Changes in Deferred Amounts*

	<i>Year ended August 31, 1988</i>		
	<i>Unrestricted</i>	<i>Current restricted</i>	<i>Plant</i>
Balances at beginning of year	\$ 91	\$ 241,075	\$244,797
Additions:			
Contributions and grants		85,193	
Rents received	2,515		
Government grants		270,712	
National Endowment for the Humanities Challenge Grant		298,418	
Other income		40,605	
Investment income on endowment funds restricted as to principal and income		769,778	
	<u>2,606</u>	<u>1,705,781</u>	<u>244,797</u>
Deductions—funds expended during the year:			
For operations	755	1,210,316	
For building improvements			40,219
Amount of National Endowment for the Humanities Challenge Grant matched with private sector contributions		298,418	
Payment under unitrust		1,067	
Balances at end of year	<u>\$1,851</u>	<u>\$ 195,980</u>	<u>\$204,578</u>



*Report of the Treasurer*

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	<i>Year ended August 31, 1987</i>		
		<i>Current</i>	
	<i>Unrestricted</i>	<i>restricted</i>	<i>Plant</i>
Balances at beginning of year	\$ 220	\$ 437,621	\$244,797
Additions:			
Contributions and grants		134,518	
Rents received	925		
Government grants		253,789	
National Endowment for the Humanities Challenge Grant		51,582	
Other income		20,595	
Investment income on endowment funds restricted as to principal and income		675,606	
	<u>1,145</u>	<u>1,573,711</u>	<u>244,797</u>
Deductions— funds expended during the year for operations	1,054	1,111,296	
Amount of National Endowment for the Humanities Challenge Grant matched with private sector contributions		115,020	
Current restricted contribution added to endowment per donor's authorization		100,000	
Investment income on endowment funds added to principal at donor's request		5,485	
Payment under unitrust		835	
Balances at end of year	<u>\$ 91</u>	<u>\$ 241,075</u>	<u>\$244,797</u>

*D. Fund Balances:*

The details of changes in fund balances are as follows:

	<i>Unrestricted</i>	<i>Plant</i>	<i>Endowment</i>	<i>Total</i>
Balances, August 31, 1986	\$863,379	\$1,808,051	\$11,862,094	\$14,533,524
Support and revenue under expenses before capital additions	( 68,939)	( 81,467)		( 150,406)
Capital additions:				
Contributions for endowment funds			1,751,854	1,751,854
Net realized gains on endowment fund investments			1,829,390	1,829,390
Investment management fee allocated to endowment funds			( 60,562)	( 60,562)
Balances, August 31, 1987	<u>794,440</u>	<u>1,726,584</u>	<u>15,382,776</u>	<u>17,903,800</u>
Support and revenue under expenses before capital additions	( 206,534)	( 77,515)		( 284,049)
Capital additions: (deductions):				
Contributions for building improvements		40,219		40,219
Contributions for endowment funds			624,713	624,713
Net realized gains on endowment fund investments			146,121	146,121
Net unrealized losses on endowment fund investments			( 398,696)	( 398,696)
Investment management fee allocated to endowment funds			( 64,404)	( 64,404)
Equipment purchases with unrestricted funds	( 8,003)	8,003		
Balances, August 31, 1988	<u>\$579,903</u>	<u>\$1,697,291</u>	<u>\$15,690,510</u>	<u>\$17,967,704</u>

*E. Pension Plan*

The Society makes contributions to a defined contribution retirement plan for all eligible employees. Pension expense amounted to \$49,319 and \$47,037 for the years ended August 31, 1988 and 1987, respectively.

*F. Income Taxes*

The Society qualifies as a tax exempt, nonprofit organization under Section 501 (c) 3 of the Internal Revenue Code. Accordingly, no provision for income taxes is required.

The Society qualifies as an organization which is not a private foundation as defined in Section 509(a) of the Internal Revenue Code because it is an organization described in Section 509(a)(1) of the Internal Revenue code.

McCARTHY, HARGRAVE & CO.  
DENHOLM BUILDING, 484 MAIN STREET  
WORCESTER, MASSACHUSETTS 01608

Mr. Bruce G. Daniels, Treasurer  
American Antiquarian Society  
Worcester, Massachusetts

We have audited the accompanying balance sheet of the American Antiquarian Society as of August 31, 1988 and 1987, and the related statements of activity and changes in fund balances, and cash flows for the years then ended. These financial statements are the responsibility of the Society's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the American Antiquarian Society as of August 31, 1988 and 1987, and the results of its operations and changes in its fund balances and its cash flows for the years then ended in conformity with generally accepted accounting principles.

McCarthy, Hargrave & Co.  
*Certified Public Accountants*

January 10, 1989

## DONORS OF BOOKS AND MONIES

*September 1, 1987—August 31, 1988*

- |                                      |                                      |
|--------------------------------------|--------------------------------------|
| Millicent D. Abell                   | Jean Wellington Barlow and Ann       |
| Mr. and Mrs. Robert C. Achorn        | Wellington Tracy                     |
| Eleanor S. Adams                     | William P. Barlow, Jr.               |
| Frederick B. Adams, Jr.              | The Frank M. Barnard Foundation      |
| John W. Adams                        | Mr. and Mrs. James H. Barnhill       |
| Thomas R. Adams                      | Robert C. Baron                      |
| Ruth E. Adomeit                      | Nilsson S. Bassett                   |
| The Ahmanson Foundation              | T. D. S. Bassett                     |
| Catherine L. Albanese                | Dana A. Batchelder                   |
| John Alden                           | Bates College Museum of Art          |
| Mr. and Mrs. Harry C. Allen, Jr.     | Mr. and Mrs. Frederick E. Bauer, Jr. |
| Sue Allen                            | Bay State News (Lexington, Mass.)    |
| Mr. and Mrs. Frederick S. Allis, Jr. | Mr. and Mrs. Ross W. Beales, Jr.     |
| Margaret M. Amberson                 | Philip C. Beals                      |
| Eva V. Amidon                        | Mr. and Mrs. James F. Beard, Jr.     |
| Richard L. Anders                    | Silvio A. Bedini                     |
| The Honorable and Mrs. Elmer L.      | W. Douglas Bell                      |
| Andersen                             | Whitfield J. Bell, Jr.               |
| Janet F. Anderson                    | Michael A. Bellesiles                |
| Lawrence A. Anderson                 | Jerry Bellows                        |
| Stephen Anish                        | Mr. and Mrs. Harold S. Benjamin      |
| Mortimer H. Appley                   | R. Dyke Benjamin                     |
| Keith Arbour                         | Barbara J. Bennett                   |
| Rodney Armstrong                     | Edward W. Bennett                    |
| Karl J. R. Arndt                     | Dr. and Mrs. Robert E. Bennett       |
| R. F. Arnold                         | Mr. and Mrs. William Bentinck-       |
| Richard W. Babcock                   | Smith                                |
| Hamilton V. Bail                     | Victor A. Berch                      |
| Bernard Bailyn                       | Francis L. Berkeley, Jr.             |
| Christine L. Baker                   | Brian J. L. Berry                    |
| Margaret K. Baker                    | Dr. and Mrs. Clyde F. Berry          |
| Earl E. Bakken                       | Mrs. Harry A. Bertschy               |
| William A. Baller                    | James Biddle                         |
| Bank of Boston                       | John Bidwell                         |
| Bank of New England                  | George A. Billias                    |
| William N. Banks                     | Wilfred Bisson                       |
| Henry Bannister                      | F. T. Blake, Jr.                     |
| Mr. and Mrs. Charles Beach Barlow    | Joseph Blumenthal                    |

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Lillian A. Boisvert	Cambridge University Press
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Mr. and Mrs. Frank X. Bonneau	Richard M. Candee
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Robert W. Booth	Library (Arlington, Vt.)
Velma Bosworth	Cape Ann (Mass.) Historical
Gary Boughton	Association
Mr. and Mrs. Robert S. Bowditch	Judd Caplovich
Fredson T. Bowers	John Carbonell
John O. Brew	Albin R. and Florence Carlson
Mr. and Mrs. Karl L. Briel	Earl S. Carpenter
John C. Broderick	Kenneth E. Carpenter
John L. Brooke	Edward C. Carter II
John E. Brooks	Casavant Family Charitable Trust
Jerald E. Brown	James Pat Cather
Mary E. Brown	Alfred D. Chandler, Jr.
Mr. and Mrs. Richard D. Brown	Barbara Stone Chase
Brown University, Department of Art	William R. Chowning
Margaret Z. Bryan	Mrs. Raymond B. Chrisman
Douglas W. Bryant	Mr. and Mrs. James F. Clapp, Jr.
Rock Brynner	Beverly L. Clark
Dr. and Mrs. Edward Budnitz	Charles E. Clark
Mr. and Mrs. A. George Bullock	Clarke Historical Library, Central
Francis D. Bullock	Michigan University
Charlotte Bumpus	William L. Clements Memorial
Dean F. Bumpus	Library, University of Michigan
Nancy H. Burkett	Deborah P. Clifford
Frederick H. Burkhardt	Michele Valerie Cloonan and Sidney
Mrs. Frederick K. Burkhardt	E. Berger
Rosalind Remer Burnam	John E. Cobb, Jr.
Diana Burnell	June A. Cody
Dr. and Mrs. Jarrel G. Burrow	Donald V. Coes
Richard L. Bushman	Ernest A. Coffin
Joseph J. Butare, Jr.	Mr. and Mrs. Herman Cohen
Charles Evans Butler	Mr. and Mrs. Jay G. Cohen
Mr. and Mrs. George S. Butler	Mr. and Mrs. Martin Cohn
Mrs. Roger Butterfield	John Y. Cole
Mr. and Mrs. Harold Cabot	College of William and Mary, Earl
Edwin H. Cady	Gregg Swem Library
California Historical Society Library	Corinne A. Collins

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John Jay Hopkins Foundation  
Connecticut Historical Society  
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John Bradley Cooper  
Coppus Engineering Corporation  
Daniel R. Coquillette  
Saul Cornell  
Cornell University, Herbert F.  
Johnson Museum of Art  
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Mr. and Mrs. Edward D. Crowley  
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Mr. and Mrs. John R. Curtis, Jr.  
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Fred Harris Daniels Foundation  
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University of Delaware Library  
University of Delaware Press  
Delaware Water Gap  
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H. Martin Deranian  
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Warren W. Dexter  
Digital Equipment Corporation  
Wayne A. Dixon  
Mary K. Dobbie  
Helga Doblin  
Snowman W. Doe  
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R. R. Donnelley & Sons Company  
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Louise I. Doyle  
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Mary Maples Dunn  
Richard S. Dunn  
Brian Leigh Dunnigan  
The Dutch Settlers Society of Albany  
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Ralph L. and Polly Earle, Sr.  
Mr. and Mrs. William P. Earley  
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J. M. Edelstein  
Helen Brew Eilts  
Ruth H. & Warren A. Ellsworth  
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Exeter (N.H.) Historical Society  
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Daniel and Jessie Lie Farber Fund  
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John Philip Fayen  
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Erwin W. Fellows  
Catherine M. Fennelly  
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Dorothy Jean Ferris  
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P. William Filby  
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Ellen T. Fleming  
Mary Lou Fleming  
Marion S. Fletcher  
Paris Fletcher  
Mr. and Mrs. Warner S. Fletcher  
Mr. and Mrs. Richard J. Flynn  
Donald L. Fogg  
Timothy C. Forbes  
Mary Esther Ford

Raeola Ford  
Fort Edward (N.Y.) Historical  
Association  
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George M. Fredrickson  
Freeborn County (Minn.) Historical  
Society  
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Mr. and Mrs. Malcolm Freiberg  
Mr. and Mrs. Donald R. Friary  
Richard D. Friedman  
Earl F. Frisbie, in memory of Susie  
Bates Frisbie  
Cecelia B. Fuglister  
Mr. and Mrs. James J. Fuld  
Ann Doten Fuller  
George F. and Sybil H. Fuller  
Foundation  
Suzanne Furgal  
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Frederick R. Gardner  
Marion C. Gardner  
Jenkins Garrett  
Anthony N. B. Garvan  
J. Terry Gates  
Gavitt Wire and Cable Co., Inc.  
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Eileen Gentle  
Grace R. Gerthing  
Gettysburg College  
Mr. and Mrs. Loren Ghiglione  
Marianne E. Gibson  
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